

Covid Vaccinations Stewarding Terms & Conditions

We recognise that everyone is a volunteer, and not paid employees, so we want to keep this simple and reasonable. Nevertheless, we need a few rules just to keep everything straight, and we will need you to confirm that you understand and accept them.

1. Safety is the number one priority. Volunteers must never knowingly put themselves or anyone else at risk of injury or infection.
2. Volunteers must be aged 17 or over at the time of carrying out their shift(s).
3. Volunteers do not require DBS clearance, but must not take part if they have ever been refused DBS clearance in the past.
4. Volunteers must commit to wearing a face mask, which will be supplied by the NHS, at all times when they are working.
5. Volunteers must wear an NHS ID tag which must be visible at all times when they are working.
6. Volunteers should make all reasonable efforts to keep their personal nonavailability information on the shift management system up to date, and to respond to emails and/or texts from the rota manager as quickly as possible.
7. We would prefer volunteers to choose their own shifts, but we reserve the right to allocate shifts if necessary. We do this as fairly as possible, and will fully respect your recorded non-availability times.
8. Volunteers should aim to arrive 10 minutes before the start of their allocated shift(s), and leave when their shift completes.
9. Volunteers may cancel or swap shifts, but should try to avoid doing this within 2 days of their allocated shift, unless absolutely unavoidable.
10. Volunteers should inform the rota manager by phone if they are unable to attend at very short notice.
11. Volunteers should not take part if they are clinically extremely vulnerable or have any other significant health concerns.
12. Volunteers should follow any reasonable instructions from the shift manager, particularly relating to safety.